

Minutes

Meeting of the Board of Directors The Martin City Community Improvement District

CLOSED SESSION – Not open to the public

(See section VII. in the this agenda for specifics)

Board Members Attending: Debbie Van Noy, Curtis Stroud, Steve Okenfuss, Howard Barewin, Warren Keith, Mark Nigro

Staff Attending: Barbara Engel, District Manager

Consultants Attending: Missy Wilson

Date: July 11, 2013

Time: 8:30 a.m. – 10:00 am

Place: Jess & Jim's Steakhouse, 517 E. 135th St., Kansas City, MO 64145

Closed Session Agenda Item - Prioritizing CID Spending

The following are items for the agenda were there to have been an open Board meeting

I. Announcements:

- **Second Fridays with Councilmen John Sharp and Scott Taylor**

Date: July 12, 2013

Time: 7:30 – 9:00 am

Location: The Trailside Center at 9901 Holmes Road (adjacent to the Fire Station)

Guest Speaker: Captain Joe McHale of the Kansas City Police Department. He will be providing an update on the KC No Violence Alliance Project.

This meeting is open free to the public. Light refreshments are served.

- **South Kansas City Chamber of Commerce Monthly Meeting – Joint Membership Luncheon with Grandview Chamber of Commerce**

Date: Tuesday, July 16, 2013

Time: 11:30 – 1:00 pm

Location: Faulkner's Ranch – 10600 Raytown Road – just off I 470 & turn east.

Topic: "Leadership the Marion Way: Ewing Kauffman's Formula for Success"

Speaker: Former Marion and Kauffman Foundation Executives who worked directly for Mr. K from the 1970's until his death in 1993.

Cost: \$20 – chamber members; \$25 – non-members

Please RSVP by July 12, 2013 at 816-761-7660

• **Martin City Business & Community Association Update –
3rd Thursday Martin City**

3rd Thursday – July 18, 2013; Donations go to Don Harman Memorial Tournament

Also on June 18th, the CID is Hosting Honeywell Happy Hour at RC's Backdoor Grill upper level – 4:30 – 6:00 pm. CID Board members are invited to join us.

II. Approval of Minutes from Board Meetings

(Motion to approve is not necessary. The minutes are either approved as read or as corrected, but without a vote.)

The June 13, 2013 minutes of the Community Appreciate Breakfast were emailed to the Board prior to this meeting. There was no regular Board meeting held in June.

III. Business Development

Number of Facebook fans as of July 10, 2013 = 1312

Web Site Blog New Entries: Construction update Infinite Energy Ribbon Cutting, Beadz Galore 5th Birthday, Rosehill Garden's new Park Place Store

General Facebook Postings: June 15th Beadz Galore celebrating a 5th birthday, getting ready for Father's Day June 16th – gift ideas from Martin City; the upcoming 3rd Thursday on June 20, 4th of July, Various MC businesses' activities.

Honeywell Business Development Initiatives: 2000 Martin City Discount Cards were delivered to Honeywell for distribution to their employees and we are now seeing them being used at the 12 participating businesses. Jess & Jim's sees a lot of cards.

Construction Signage #1 & 2

10 ft. x 3 ft.

Sign manufacturer: Denise Amor

#1 Installation: June 135th St. & Holmes (Sutherland's)

2 Installation: July – 400 E. 135th St. north side of street (Bambini Creativi)



135th St. Construction/Right of Way Acquisition Update

Phase 1 Construction: The public bid closes on July 16th; The contractor will be selected and then 2 – 3 months wait to get all paperwork in and Council resolution passed.

We have met with the KCMO 135th St. Construction Manager, Damon Hodges.

Phase 2 Acquisitions – The AT& T payment has been made; The US Post Office is in the process of accepting our offer.

Phase 3 Acquisitions – Alliance Petroleum property acquisition will need to be addressed once Phase 3 funding is identified (2014). This is the final acquisition for the project.

IV. Financial Report:

Bank Accounts:

It has been decided to transfer \$250,000 out of the Commerce Money Market to UMB Bank to ensure that all the savings money is FDIC insured. This will be implemented sometime this year.

Checking Account Information through July 7, 2013 – Commerce Bank

Available balance as of 07/07/13: **\$74,815.65**

Sales Tax Assessment Deposit for June 2013 deposited 07/07/13: **\$37,378.07**

DOR Local Option Disbursement 07/07/13: **\$64.88**

Savings:

Money Market Information through July 7, 2013 – Commerce Bank: **\$490,998.78**

2013 Monthly Sales Tax Revenue Budgeted vs. Actual			
Deposits made at the first of the month reflect sales tax collected from the previous month.			
Month	Budget	Actual	Difference
January	20,000.00	\$13,827.26	-\$6,172.74
February	20,000.00	\$28,610.24	+\$8,610.24
March	20,000.00	\$14,173.16	-\$5,826.84
	1st Qtr. Sales Tax Gain/Loss		-\$3,389.84
April	20,000.00	\$10,819.06	-\$9,108.94
May	20,000.00	\$37,071.18	+\$17,071.18
June	20,000.00	\$37,378.07	+\$17,378.07
	2nd Qtr. Sales Tax Gain/Loss		+\$25,268.31
July	20,000.00		
Aug	20,000.00		
Sept.	20,000.00		
	3rd Qtr. Sales Tax Gain/Loss		
Oct.	20,000.00		
Nov.	20,000.00		
Dec.	20,000.00		
	4th Qtr. Sales Tax Gain/Loss		

Commerce Bank Account Interest:

(January = 22.12 February = \$20.11 ; March = \$ 21.09) First Quarter Interest = **\$63.32**

(April = \$ 23.27 ; May. = \$24.78 ; June. = \$82.85) Second Quarter Interest = **\$130.82**

(July = \$; August = \$; September = \$) Third Quarter Interest = \$

(October = \$; November = \$; December = \$) Fourth Quarter Interest = \$

Total Expenses for July 2013 = \$15,327.00

District Manager

√Net monthly salary = **\$2,340.46** net check per month

(\$785.38) automatically deducted monthly for federal taxes)

√June 2013 Mileage reimbursement (389 miles x \$.50 per mile):**\$194.50**

135th St.

√Denise Amor – manufacture/install construction signage at 135th St. & Holmes:**\$600.00**

Beautification

√H&H Mowing – Hwy 150 frontage from Wyandotte to 135th St 5/12/13 & 6/06/13.:**\$1,960.00**

√Suburban Lawn & Garden – Hwy 150 mowing at signature signage :**\$220.00**

Business Development

√Anne Cull, ThinkViral KC – monthly online business development fee :**\$1,500.00**

√Missy Wilson, - monthly capital improvements/business development activities' fee:**\$1,500.00**

Credit Card Expenses

Commerce Bank Monthly VISA bill – Primary Account #1138:**\$00.00**

Commerce Bank Monthly VISA bill – Secondary Account #1146:**\$00.00**

Events

√Celebration Party Rentals – down payment for tent rental for 9/1/13:**\$842.00**

Insurance

√Gerber Insurance Company – MC-CID annual operations liability policy:**\$942.50**

Legal Expenses

Husch Blackwell, monthly fee = **\$418.00**

Memberships

√The South Kansas City Chamber of Commerce – annual membership:**\$425.00**

Mobile Phone:

√Monthly phone bill through 5/22/12 – 6/21/13:**\$150.08**

(Direct bill pay from checking account monthly)

Security Program

√Orion Security Inc. – August 2013 fee: **\$3,935.54**

Storage Unit

√Storage Mart – monthly unit rental fee:**\$123.97**

(Direct bill pay from checking)

Subscriptions

√Jackson County Advocate – 12 month subscription:**\$30.00**

Utilities:

√Kansas City Power & Light – monthly electricity for sign at 990 W. 135th St from 06/01/13 – 06/30/13: **\$38.77**
(This account is paid online monthly.)

Web Site Provider & Constant Contact – Direct bill pay from checking:**\$29.95**

June Bills Not Recorded in the June Agenda:

KC Banner – down payment on new summer banners:**\$2,480.30**

V. Security Program Report for Martin City Area

June 2013 Orion Security Incident Summary –

Annual Security Incident Summary			
Month	Business	Type of Incident	
June 2013			
	Martin City Sports Complex		
6/13/2013	12:48 AM	Unsecured gate	
			Incidents 1
	Penny's Concrete, Inc.		
6/22/2013	1:00 AM	Unsecured gate	
			Incidents 1
	Rosehill Gardens, Inc.		
6/15/2013	1:11 AM	Unsecured gate	
			Incidents 1
		Monthly Total	3
		Yearly Total Incident	3

Officer Mike Hammer - Martin City area KCMO Police crime report for MC-CID and surrounding businesses

Incidents in and around the Martin City area during the period of June 1, 2013 to June 30, 2013.
4 robberies but NOT in the Martin City CID boundaries.

Police
KC/MO

Community Group Statistics For
Martin City Business District

Kansas City, Missouri
Police Department
1125 Locust Street
Kansas City, MO 64106

Part 1 Crime Only

Month And Year Of The Report Data -----> June / 2013

	Curr Month	Prev Month	Monthly Difference	Curr YTD	Prev YTD	Year To Date Difference	Prev Year Curr Month	Prev Year Curr Mo Difference
Homicide	0	0	0	0	0	0	0	0
Rape	0	0	0	1	0	1	0	0
Robbery	1	1	0	4	0	4	0	1
Agg Assault	0	0	0	1	1	0	0	0
Burglary	0	1	-1	7	3	4	0	0
Larceny	21	16	5	88	94	-6	25	-4
Auto Theft	2	1	1	8	4	4	0	2
Arson	0	0	0	0	0	0	0	0
TOTAL	24	19	5	109	102	7	25	-1

VI. Other Business:

2014 PARADE UPDATE:

The Union Pacific General Superintendent, Denis Corcoran, has agreed to stop the train from 2 – 4 pm on parade day March 16, 2014. This is a huge relief to the planning committee as it increases the level of safety we can provide for our parade attendees.

Also, Mr. Corcoran has agreed to act as a Parade Judge along with his son who will be 14 on the day of our parade.

In addition, Mr. Corcoran is providing a Union Pacific employee to participate on our Parade Planning Committee providing valuable safety advice.

Special Board Meeting Closed Sessions As Necessary:

From time to time the Board may need to go into a closed session which excludes all guests from attending. The following MO statute supports this specialized meeting.

MC-CID Closed Session: MO statute 610.021 RSMO

(2) **Leasing, purchase or sale of real estate by a public governmental body** where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate;

The next Board Meeting –August 08, 2013

Jess & Jim's Steakhouse

8:30 – 10:00 am

VII. Adjourn 10:00 am